

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
(916) 445-7046



December 23, 1980

ALL COUNTY INFORMATION NOTICE NO. 1-137-80

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: SHIFT IN THE FNS 250 BILLING AND FOOD STAMP AUDIT RESPONSIBILITY AT
THE STATE DEPARTMENT OF SOCIAL SERVICES

This letter is to inform counties that the responsibility for the FNS 250 billing function has been transferred from the Food Stamp Program Management Branch to the Financial Management Services Branch, Fiscal Policy and Procedures Bureau (FPPB). This move was necessary because the FNS 250 billing process is a fiscal function and, therefore, would be more appropriately handled within the Financial Management Services Branch.

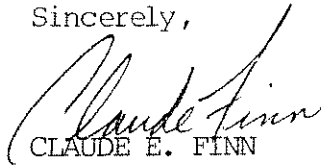
In regard to overdue FNS 250 liabilities, it should be noted that FNS is insisting that California resolve all overdue FNS 250 billing liabilities immediately. Since FNS 250 billing records are not kept at the State Department of Social Services, FPPB staff will be contacting counties in the near future to determine the exact amounts for which FNS can hold counties liable for unresolved billings. To expedite this process, we are requesting that counties review their files now to ensure that all FNS 250 billing liabilities and payments have been reconciled.

The FPPB is in the process of developing a method to improve the identification and resolution of FNS 250 billing problems. This may include the submittal of all correspondence and payments regarding FNS 250 billings to CAD through SDSS. However, in the interim, counties are to continue sending correspondence and payments for FNS 250 billings to FNS, Central Accounting Division (address below). Copies of such correspondence and payments must be sent to SDSS, FPPB (address below) so that county records can be more effectively used to settle payment disputes with the Central Accounting Division.

Finally, we would like to take this opportunity to notify counties that the fiscal orientation of many food stamp audits has also required the transfer of primary responsibility for certain audits to the Financial Management Services Branch. The Financial Management Services Branch, rather than the Food Stamp Program Management Branch, will be primarily responsible for all audit items that have fiscal implications, e.g., billings and audits with potential fiscal sanctions. The Food Stamp Program Management Branch will continue to handle those audit items which involve only program compliance and program policy related matters. The specific responsibilities of each branch will be defined for each audit separately and communicated to the counties with each audit report.

If you should have any questions regarding this letter, please contact Laura Williams at (916) 323-0274. Thank you for your continued cooperation.

Sincerely,



CLAUDE E. FINN
Deputy Director
Administration

cc: FNS/WRO

ADDRESSES:

FNS, Central Accounting Division:

Central Accounting Division
Food and Nutrition Service, USDA
Auditor's West Building, Rm. 227
Washington, D.C. 20250

SDSS, Fiscal Policy and Procedures
Bureau:

State Department of Social Services
Fiscal Policy & Procedures Bureau
M.S. 13-77
744 P Street,
Sacramento, CA 95814

Attn: Leighton Lai